



SOLICITATION ADDENDUM

Date: **May 3, 2022**
Subject: **Vendor/Fiscal Employment Agent Financial Management Services**
Solicitation Number: **RFA 07-21**
Due Date/Time: **May 9, 2022, 12:00 PM**
Addendum Number: **5**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

List any and all changes:

- Please see the question and answer below that was received.

Question:

Can you please confirm that on SDB-3, and VBE-3, the utilization schedules, that we SHOULD complete the Associated Dollar Value of Commitment column. But we do NOT include this associated dollar value in our cost sheet.

This is what is confusing me:

I-13. Application Requirements

B. B. Application Format: Applicants should submit their applications in the format, including heading descriptions, outlined below. To be considered, the application should respond to all application requirements. Applicants should provide any other information thought to be relevant, but not applicable to the enumerated categories, as an appendix to the application. **All cost data relating to this application and all SDB and VBE cost data should be kept separate from and not included in the Technical Submittal.** Applicants should not reiterate technical information in the Cost Submittal. Each application shall consist of the following five separately sealed submittals.

To confirm, the SDB and VBE appendices are NOT considered part of the Technical Submittal. Do I have this correct?

Answer:

Correct, the SDB Participation submittal packet and the VBE Participation submittal packets are separate from the Technical and Cost submittal. Please review RFA 07-21 FMS Section I-13. Application Requirements.



Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

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